

COMMON MANAGEMENT ADMISSIONS COMMITTEE (CMAC) - 2024

BBA Admission (2024-25)



Dated: 12/08/2024

Revised Instructions and Revised Schedule for BBA Admissions 2024

1. CUET UG 2024 score update by already registered candidates:

All the candidates who have submitted the BBA application form successfully by 31.07.2024, they are hereby instructed to update their CUET score on CMAC portal. **Updating the CUET score is mandatory for all registered candidates. Last date for updating the CUET score is 16th August, 2024.** If any candidate fails to update the CUET score, such candidate will not be considered in the Merit List and cannot participate in counselling.

CUET score can be updated by logging in with the user id and password created at the time of submission of BBA application form. The candidates will find the option of "Update CUET score" after successful login. The link for login the account is www.cmacadmissions.com/login.

2. Merit List Preparation:

All registered candidates are hereby informed that the provisional merit list for admission in to BBA program will be prepared on the basis of the CUET score submitted by the candidates. **Hence all the candidates are advised to fill the scores very carefully.** If any discrepancy is found at the time of documents verification, the offer of admission shall be cancelled by CMAC and the candidate will not have any claim on the seat.

The candidates will be required to verify the CUET score online at the time of document verification, so all candidates have to come prepared with details handy about the NTA login ID and password.

3. Counselling (Offline) and Payment of Seat Acceptance Fee:

Due to delay in announcement of CUET UG results the admission schedule is delayed. The CMAC committee has decided that now the BBA counselling will be done in offline mode. The detailed schedule of first round of counselling and document verification will be published on CMAC portal separately.

A candidate, who is allotted a seat on the day of counselling, will be required to pay the part admission fee of Rs. 1,00,000/- (Rs. One Lakh only) online. After seat allotment, the option of the payment of seat acceptance fee of Rs. 1,00,000/- will be made available in the CMAC login account of the candidate.

Note: The candidates have to come prepared to pay the seat acceptance of Rs. 1,00,000 in online mode with net banking, debit card or credit card. This is the responsibility of the candidates to make necessary arrangements for the online fee payment. If the candidate fails to pay the seat acceptance fee of Rs. 1,00,000, the allotted seat will be cancelled by CMAC and will be offered to the next available candidate from the merit list as per rules. The detailed schedule of first round of counselling and document verification will be published on CMAC portal separately.

4. WITHDRAWAL POLICY

All fee refunds of the candidates, who have withdrawn their seat till spot round will be made by CMAC, Delhi 2024 as per the withdrawal policy of the respective University from where withdrawal is taken. After that the candidates have to approach the respective allotted Universities for any withdrawals.

Last date of Admission for calculation of eligible refund amount is **15th September, 2024**.

Note: Please refer the Admission Brochure for Withdrawal Policy of Participating Universities.

5. (Tentative) Revised Admission Schedule:

| S. No. | Events | Revised dates |
|--------|---|---|
| 1. | Start of Online Application form | 27 th June, 2024 |
| 2. | Closing date of online application form | 31 st July, 2024. |
| 3. | Updating of CUET score on CMAC portal/Reopening of CMAC portal for fresh registrations. | 12 th August to 16 th August, 2024. |
| 4. | Release of the Merit List on CMAC portal | 20 th August, 2024 |
| 5. | First Round of Counselling (Offline) and Documents Verification. | 28 th August to 29 th August 2024 |
| 6. | Spot Round (If Seats remain vacant) | Will be announced on CMAC Portal |

Note: Updating the CUET score is mandatory for all registered candidates.

The detailed schedule of first round of counselling and document verification will be published on CMAC portal separately.

All-important updates will be posted on CMAC website only so the candidate will be responsible if he/she missed any information.

Admission Officer
CMAC - 2024